

EDUCATION CULTURE AND SPORT COMMITTEE

COMMITTEE BUSINESS

15 April, 2010

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Area North Committee 23 September, 2008 Article 7	<p><u>Northfield and Cummings Park Sports Facilities</u></p> <p>Report to be submitted on 6.1.09 after extended consultation.</p>	<p>At its meeting of 6 January the Committee resolved to receive further reports when outcome of the funding application was known. As at September 2009, the project was unsuccessful in securing 'Cashback for Communities' funding, via SportScotland and the Scottish FA. Officers continued to seek funding towards the project, which is to upgrade 3 dilapidated tennis courts into a multi-purpose sports area. The project has secured £35,000 from the Fairer Scotland Fund and £5000 - £6000 from Byron Boys Club, towards an approximate total of £55,000. Officers will report back to a future meeting, as progress is made. Officers liaised with the Fairer Scotland fund and other external providers, to identify sources of funding to enable sports projects in the Northfield area to proceed.</p> <p>A report is on the current agenda. This item is therefore recommended for removal.</p>	Head of Service, (Citywide lead for Culture, Communities and Sport)	15.04.10	15.04.10

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2.	Area North Committee 18 November, 2008 Article 7	<p><u>Library Home Service Development</u></p> <p>The Committee requested that the current fortnightly street site at Kingswells be maintained until January 2011, thereafter officers in Culture and Leisure, Neighbourhood Services (North Area) be instructed to report to Committee concerning the provision of a library service within the Kingswells community.</p>	A report on the Kingswells service will be submitted in 2011.	Head of Service, (Citywide lead for Culture, Communities and Sport)	Early 2011	
3.	Continuous Improvement 9 September 2008 Article 8	<p><u>Reporting School Performance Measures</u></p> <p>The Committee resolved:-</p> <p>(i) to instruct officers to implement the revised quality improvement guidance which had been developed as part of the overall quality improvement framework and ensure Education Officers provide appropriate support and challenge to schools; and</p> <p>(ii) to request that a report be brought back to the relevant Committee with information and recommendations on the performance management arrangements around the 3-18 curriculum for excellence</p>	At its meeting on 9 December, 2008, the Committee (i) noted that officers were still awaiting guidelines on the new reporting school performance measures from the Scottish Government; Building the Curriculum5 (BtC5) was anticipated to be published by the Scottish Government by July 2009 – this has been delayed. A report will be prepared following the publication of BtC5 – the Assessment and Curriculum for Excellence group will review BTC5 and report to Committee); and (ii) requested officers to provide regular information bulletin reports on the progress with the change in reporting. (Arrangements for public performance reporting will be	Head of Service (Planning, Policy and Performance)	18.02.10	15.04.10

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			<p>included in the above report). A report is anticipated to be submitted to the Committee on 15 April, 2010.</p> <p>At its meeting of 8 October, 2009, the Committee (a) noted that a report on progress at Northfield Academy would be submitted, prior to the return visit by HMIE and it is anticipated that an update will be included in the information bulletin for the 15 April, 2010 Committee; (b) requested attainment and achievement figures for each school and each year group to be submitted to the Committee individually; (c) requested the breakdown of the educational budget, showing the separate spend on education and facilities; and (d) requested that a target be set in relation to the proportion of school leavers in positive and sustained destinations for mainstream and for special schools (item 12).</p> <p>The Committee also (i) requested that a target be set in relation to item 6.1 (% of Internal Audit recommendations completed); and (ii) requested that the target for item 1 (Average Number of Days Lost Through Sickness</p>			

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			<p>Absence) be altered to 10, in line with the decision of other Committees.</p> <p>A performance report is on the current agenda, which includes a calendar for future performance reporting which will deal with all of the above issues. It is proposed that the calendar replaces this business statement item.</p>			
4.	<p>Policy and Strategy (Education) 11 December, 2007 Article 4</p>	<p><u>Quality Improvement Framework Part 1 (schools)</u></p> <p>Officers to undertake and report on an analysis of the attainment rates of looked after children, the lowest attaining 20% of pupils and those not in employment, education or training (NEET), such analysis to cover the previous three years of their education.</p>	<p>At the meeting of the Committee in November, the Committee noted a report would be submitted to the next meeting which would include details on the impact of Aberdeen Works and of partnership working with local firms. Officers were intending to submit a report for the meeting of the Committee in January, however, the national report on school leaver destinations which was due to be published in December has not yet been received.</p> <p>A report on More Choices More Chances was submitted to the Committee on 18 February and as agreed and a further report is on the current agenda. It is therefore recommended that this item be removed.</p>	<p>Head of Service, (Citywide lead for Culture, Communities and Sport)</p>	<p>04.03.08</p>	<p>15.04.10</p>

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5.	Policy & Strategy (Education) 3 March 2009 Article 7	<p data-bbox="439 234 972 339"><u>Improving Educational Outcomes in Aberdeen within a Strategic Framework</u></p> <p data-bbox="439 381 972 560">The Committee resolved, amongst other things, to instruct officers to bring an update report to the Committee at its June meeting and quarterly progress reports thereafter.</p>	<p data-bbox="1003 234 1496 451">A report was considered by the Committee on the development of an Aberdeen Learning Strategy and officers were requested to implement the consultation and engagement process.</p> <p data-bbox="1003 493 1496 1003">Informal Consultation was completed on 3rd July 2009 and analysis of consultation feedback and questionnaires undertaken during July and August 2009. A consultation summary booklet will be submitted to the Education Culture and Sport Committee in October, 2009. At its meeting on 27 August, 2009, the Committee received a report on the draft Learning Strategy which provided details on the consultation which had been undertaken to date.</p> <p data-bbox="1003 1045 1496 1520">A report was considered by the Committee on 8 October, 2009 and the Committee (a) agreed the principles, vision and priorities which had already been consulted on and which had met with wide approval among stakeholders; (b) agreed the short term objectives set out in the draft strategy and instruct officers to include these in future service plan objectives and to take forward work to see these objectives implemented; (c)</p>	Head of Service (Planning, Policy and Performance)	15.04.10	16.09.10

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			<p>instructed officers to carry out further work to widen out the strategy to better address learning to include school education and wider life long learning; (d) instructed officers to publish to stakeholders, the consultation results to date and the arrangements for taking forward the learning strategy; and (e) instructed officers to consult further on this and bring back a report to the Committee by April, 2010, a long term strategy for implementing the vision for Aberdeen: City of Learning, including medium and long term proposals for the learning estate.</p> <p>Officers will bring the final Learning Strategy to the September meeting of the Committee.</p>			
6.	Policy & Strategy (Education) 9 June, 2009 Article 11	<p><u>Strategic Music Partnership</u></p> <p>The Committee approved the recommendations in the report and requested that officers report back on potential links with Sistema Scotland.</p>	<p>A report was considered by the Committee on 8 October and the Committee, amongst other things (a) noted the costs, timescale and actions involved in being a Sistema Scotland orchestra centre; (b) instructed relevant officers to consider feasibility of the development of the Sistema Children's orchestra centre in Aberdeen as part of an integrated</p>	Head of Service, (Citywide lead for Culture, Communities and Sport)	16.09.10	

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			<p>approach to community regeneration and to report to future committees as appropriate; and (c) requested a further report within 18 months, by which time the strategic music partnership would have been operational, on the feasibility of developing a Sistema Children's orchestra centre in Aberdeen as part of an integrated approach to community regeneration, with regular progress reports submitted to the Committee as appropriate.</p>			
7.	<p>Resources Management Committee 5 February, 2009 Article 12</p>	<p><u>Community Learning Hubs - Review of Branch Libraries - Budget 2009/10</u></p> <p>The Committee instructed officers to develop the concept of Community Learning Hubs, in which public libraries would be a key component with the aims of improved access to individuals and the wider community to knowledge, learning and cultural opportunities, providing value added service delivery, being more efficient and effective and achieve ongoing savings for the Council and report back in June 2009.</p>	<p>A report was considered by the Committee on 8 October, 2009, with an oral update being presented to the Committee on 24 November, 2009 and the outstanding issues from the October report were considered in the report which was submitted on 7 January, 2010. At the meeting of 7 January, a report on the proposed lease and constitution for community centres was considered by the Committee and it was resolved to (i) instruct officers to obtain a detailed quotation for remedial works required to bring all leased centres up to an acceptable grade B standard; (ii) agree, in principle, the adoption of the standard</p>	<p>Head of Service, (Citywide lead for Culture, Communities and Sport)</p>	27.05.10	

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			<p>Constitution for Leased Community Centres and to authorise officers to finalise this document in liaison with the community centre management committees referring back to the Committee if there was no agreement on the same; (iii) agree that leased community centre management committees have, subject to their individual capacity, a role in delivering learning activity programmes, and/or providing venues for learning activity in the wider community as potential members of learning partnerships and learning communities; (iv) approve that the vacant Cairnfield Community Centre is declared surplus to the requirements of the Education Culture and Sports Directorate; and (v) approve the circulation of a handbook for leased community centres once completed; (vi) that Version B be approved as the model lease and the management agreement to be offered to all leased community centre management committees, with Version 2 of the finance model as the model most compatible with this lease; and that Woodside Community Centre Management Group are offered an adapted lease with pro rata</p>			

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			<p>service charge payments under Version 2 of the finance model due to multiple occupancy arrangements at Woodside Customer Access Point, referring back to this Committee if no agreement is reached with management committees in this regard; (vii) that officers be instructed to undertake a social and financial capital analysis of leased community centres providing a further report on the outcomes to Committee; (viii) that a request for funding in relation to remedial works required on Altens Leased Community Centre and Dyce (Carnegie Hall) Community Centre be referred to the Finance and Resources Committee for reasons outlined in the report, and that the future of Carnegie Hall be included as part of the report back to the Education, Culture and Sport Committee on community learning hubs; and (ix) to note that public liability insurance had previously been arranged by the Council on behalf of Community Centre Management Committees and that this would continue and would be recharged to the Management Committees, with this issue being included as part of the negotiations. As requested</p>			

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			<p>at the previous meeting in January, officers have prepared revisions to the version of the lease, management agreement and constitution and have prepared budget sheets indicating the potential finance arrangements for the forthcoming financial year. These are to be consulted upon and a workshop has been arranged with leased centres for Friday 5 March at Woodside Community Centre. The social capital analysis approved by committee is also to be undertaken in February and the outcomes will be reported to April committee. Members have been kept notified of all these developments.</p> <p>Officers are progressing consultation with leased community centres and are planning the next stage of consultation on Community Learning Hubs. At the previous meeting in January, an update advising of the issues which local groups will be consulted on was requested. Work is ongoing to identify options for alternative service provision in areas where service relocation is an option under consideration and this</p>			

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			<p>information will be contained within a further report to April committee. A report on the outcome of consultation on the new leases with leased community centres is on the current agenda and it is therefore recommended that this part of the item be removed.</p> <p>A report on Community Learning Hubs was deferred for 2 cycles by the Committee at its meeting of 7 January, 2010. Officers were awaiting guidance on the options for the second round of consultation following a decision to defer the report at January committee. Consultation with adequate notice and in line with the national guidelines for community engagement, was therefore not possible in February. A report is now due to be submitted to the Committee on 27 May, 2010.</p>			
8.	Education, Culture and Sport 27 August, 2009 Article 10	<p><u>Kaimhill School – Braeside School - 3Rs project Decant</u> At its meeting on 27 August, 2009, the Committee resolved, amongst other things to agree to the provision of school transport for all nursery and primary 1 – 7 pupils, on an exceptional basis, due to the</p>	Information on this issue is now routinely included in the information bulletin.	Director of Education, Culture and Sport	15.04.10	

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		particular circumstances of the decant proposal, which this provision to be reviewed by officers on a weekly basis with reports to the Committee each cycle.				
9.	Education, Culture and Sport 27 August, 2009 Article 15	<u>Review of Sports Grant Criteria</u> The Committee resolved to approve the principal of re-aligning the criteria for the Sports Grants against the objectives of the new sport and physical activity strategy and instructed officers to develop the detail of the criteria and report back to the Committee in October 2009.	The Committee considered a report on 8 October, 2009 and requested a report back with information on the Shared Education Trust being run in Aberdeenshire	Head of Service, (Citywide lead for Culture, Communities and Sport)	16.09.10	
10.	Audit and Risk 8 September, 2009 Article 5	<u>Property Sales Investigation – Follow-up Report</u> The Committee instructed each Director to report to their Service Committee in the next cycle on how many tied houses were still in existence, where they were located and with a statement explaining the justification for being tied houses, and requested the Finance and Resources Committee to take a corporate overview by producing a corporate register for reporting back to the Audit and Risk Committee.	A report was requested by the Committee on 24 November, 2009, to be submitted to the next meeting. At its meeting of 7 January, 2010, the Committee request officers to submit a report to the Committee, which would include details of all janitorial houses and confirmation of the property account which the properties were aligned with. A report has been referred to this Committee, which was submitted to the Enterprise, Planning and Infrastructure Committee on 23 February, 2010. The report is on the current agenda.	Director of Education, Culture and Sport	15.04.10	

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11.	Education, Culture and Sport 8 October, 2009, Article 7	<p><u>Vibrant Aberdeen – Draft Cultural Strategy</u></p> <p>The Committee approved and endorsed the consultation draft strategy and approved public consultation on the draft document, subject to minor amendments and the incorporation of the strategy into a designed publication. The Committee also instructed officers to report progress on the development of the final strategy and the outcomes of the public consultation. It was also requested that the list of consultees be circulated to members, to allow them to add any additional relevant groups.</p>	<p>Online surveys have been issued, the strategy has been circulated to all the consultees and sessions have been set up with the Civic Forum etc. There is also the opportunity to consult through the Creative Cultures social networking site. As requested, the list of consultees was circulated to Councillors for additions but no comments were received.</p> <p>A final version of the cultural strategy is on the current agenda and it is therefore recommended that this item be removed.</p>	Director of Education, Culture and Sport	18.02.10	15.04.10
12.	Education, Culture and Sport 24 November, 2009 Article 7	<p><u>2009/10 Revenue Budget Monitoring</u></p> <p>The Committee (i) requested that a report on the pooling of the Education, Culture and Sport and Social Care and Wellbeing Budgets in relation to Out of Authority placements be submitted to Committee in January, with a full report including options on how to provide suitable facilities within Aberdeen to be submitted to the Committee in February; (ii) requested that details of the 7.7% projected variances in the budget of the Operational Support Manager be</p>	<p>At its meeting of 7 January, 2010, the Committee requested that officers ensure that additional staffing resources for accounting in relation to Education, Culture and Sport be put in place as soon as possible and that the Committee be advised when this exercise had been completed; and that officers advise the Committee in writing of the outturn for Out of Authority placements for 2009/10.</p> <p>A report was also considered by the January Committee which outlined proposals for an</p>	Director of Education, Culture and Sport / City Chamberlain	15.04.10	15.04.10

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		circulated to the Committee by the end of the week; and (iii) requested details of how projected variances in the 2009/10 budget were to be dealt with to be submitted to the next Committee.	Intensive Community Support and Learning Service to be established as an alternative to residential care. A report is on the current agenda.			
13.	Education, Culture and Sport 24 November, 2009 Article 17	<u>Additional PE Needs in Schools</u> The Committee, amongst other things, requested officers to investigate and report back on the low uptake of Active Schools activity from girls, relative to boys.	This item is included in the Active Schools item in the Information Bulletin and it is therefore recommended that this item be removed.	Director of Education, Culture and Sport	15.04.10	
14.	Corporate Policy and Performance 21 January, 2010 Article 7	<u>Catering Services</u> The Corporate Policy and Performance Committee noted that the scheme utilised at Cults Academy where S1 and S2 pupils were not allowed to leave the school at lunchtime had resulted in an uptake of pupils having school meals, and requested that officers prepare a report for the Education, Culture & Sport Committee, with a follow-up report to Corporate Policy & Performance Committee for information, advising on the possible benefits to all schools of the Cults scheme and of the pilot to introduce the same menu in all schools.		Head of Schools and Education Establishments	16.09.10	

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15.	Finance and Resources 10 December, 2009 Article 4	<u>Financial Strategy Review Budget 2010/11</u> The Finance and Resources Committee resolved that in respect of non statutory education matters (1) to note that there would be a 20% reduction in the budget for nutrition; and (2) to instruct that a report be submitted to the relevant committee on the music teaching service and the balance of income generation in relation to these items.		Head of Schools and Education Establishments	16.09.10	
16.	Education, Culture and Sport 18 February, Article 16	<u>Analysis of Scottish Index of Multiple Deprivation</u> The Committee, amongst other things, agreed to receive a further report on closing the gap in attainment.		Director of Education, Culture and Sport	16.09.10	
17.	Education, Culture and Sport 18 February, Article 21	<u>Bookings and Lettings Review</u> The Committee, amongst other things (i) agreed to receive a report back on the issue of an electronic Leisure Management System; (ii) agreed that officers would proceed with discussions with Trade Unions about options for the deployment of janitorial cover and report back; (iii) that officers report to a future meeting on the outcome of the review of the Corporate Budget; and (iv) to receive oral updates at each meeting on the Bookings and Lettings Review and its implementation.	An oral update on this item will be provided at Committee and an update is included in the Information Bulletin.	Head of Service, (Citywide lead for Culture, Communities and Sport)	Oral Update 15.04.10 Report 16.09.10	

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18.	Education, Culture and Sport 18 February, Article 22	<u>A Games Legacy for Scotland</u> The Committee, amongst other things, agreed that further reports would be submitted in due course on how the initiatives could be supported and developed in Aberdeen City.		Head of Service, (Citywide lead for Culture, Communities and Sport)	16.09.10	